CONTRACTED SERVICES OF ACTRA BRANCHES BY ACTRA NATIONAL

SCHEDULE OF OPERATIONS

YEAR ENDED FEBRUARY 29, 2024

| · | | 2024 | | 2023 |
|---|----|-------------------|----|-------------------|
| ALBERTA BRANCH | | | | |
| Income | | | | |
| Members | | | | |
| Dues | \$ | 404,319 | \$ | 549,035 |
| Initiation fees | | 79,582 | | 47,706 |
| Withdrawal fees | | 416 | | 439 |
| Reinstatement fees | | 1,174 | | 2,063 |
| | | 485,491 | | 599,243 |
| Non-members | | | | |
| Performer fees | | 127,871 | | 221,649 |
| Apprentice fees | | 47,802 | | 34,931 |
| Foreign performer fees | | 56,755 | | 117,425 |
| | | 232,428 | | 374,005 |
| Other | | | | |
| Administration fees - I.P.A. | | 53,410 | | 56,069 |
| - other | | 1,550 | | 3,039 |
| Contract service fees | | 684 | | 862 |
| 10% service charges | | 3,676 | | 18,991 |
| Workshop income | | 6,166 | | 6,651 |
| Recovery of AFBS benefit reserve | | 75 | | - |
| Miscellaneous income | | 363 | | - |
| | | 65,924 | | 85,612 |
| Investment income | | 25,953 | | 10,929 |
| Unrealized gain (loss) in the fair value of marketable securities | | 56,203 | | (29,265) |
| Total income | | 865,999 | | 1,040,524 |
| E | | | | |
| Expenses Salaries and benefits | | | | |
| Salaries and benefits Salaries | | 344,986 | | 308,865 |
| | | | | |
| Staff benefits - general - RRSP | | 78,177 | | 73,518 |
| - KKSI | | 33,292 456,455 | | 30,527 412,910 |
| | | • | | |
| Branch council expenses and meetings | | 11,827 | | 8,709 |
| Office expenses | | | | |
| Rent | | 75,964 | | 86,762 |
| Telephone | | 3,731 | | 6,003 |
| Insurance | | 5,169 | | 4,883 |
| Supplies and miscellaneous | | 8,810 | | 9,135 |
| Postage | | 201 | | 917 |
| Courier | | 4,316 | | 2,519 |
| External printing | | 390 | | 490 |
| | \$ | 98,581 | \$ | 110,709 |
| | Ψ | - 0,001 | Ψ | ,,,,,,, |

CONTRACTED SERVICES OF ACTRA BRANCHES BY ACTRA NATIONAL

SCHEDULE OF OPERATIONS

YEAR ENDED FEBRUARY 29, 2024

| Amortization 680 732 Leases 4,589 6,258 Computer services 5,663 8,115 Computer services 5,663 8,115 Software 2,161 2,287 Hardware - 120 Supplies - 272 Contributions ITDS development 76 - Amortization 3,171 2,599 Membership services 8,408 5,278 Membership promotion - 1,599 Membership promotion - 1,599 Public relations 80,904 55,887 Agreement administration 3 153 - Stewarding 153 - - Field representative expense 2,984 868 Other 3,137 868 Other 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Staff development 6,099 2,588 <t< th=""><th></th><th>2024</th><th>2023</th></t<> | | 2024 | 2023 |
|---|--|---------------------------------------|--------------|
| Furniture and equipment \$ 394 \$ 1,125 Capital purchases under \$500 \$ 394 \$ 1,25 Amortization 680 732 Leases 4,589 6,258 Computer services 5,663 8,115 Computer Software 2,161 2,287 Hardware - 120 Supplies - 272 Contributions ITDS development 76 - Amortization 3,171 2,599 Membership services 8 5,278 Membership promotion - 1,599 Membership promotion - 1,599 Public relations 15,843 4,999 Agreement administration 153 - Stewarding 153 - Field representative expense 2,984 868 Other 3,137 868 GST/HST expense 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 | ALBERTA BRANCH (continued) | | |
| Furniture and equipment \$ 394 \$ 1,125 Capital purchases under \$500 \$ 394 \$ 1,25 Amortization 680 732 Leases 4,589 6,258 Computer services 5,663 8,115 Computer Software 2,161 2,287 Hardware - 120 Supplies - 272 Contributions ITDS development 76 - Amortization 3,171 2,599 Membership services 8 5,278 Membership promotion - 1,599 Membership promotion - 1,599 Public relations 15,843 4,999 Agreement administration 153 - Stewarding 153 - Field representative expense 2,984 868 Other 3,137 868 GST/HST expense 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 | Expenses (continued) | | |
| Amortization 680 732 Leases 4,589 6,258 Computer services 5,663 8,115 Computer services 5,663 8,115 Software 2,161 2,287 Hardware - 120 Supplies - 2,727 Contributions ITDS development 76 - Amortization 3,171 2,599 Membership services 64,061 49,291 Membership services 64,061 49,291 Membership promotion - 1,599 Membership promotion - 1,599 Public relations 80,904 55,887 Agreement administration 3 15 - Stewarding 153 - - Field representative expense 2,984 868 Other 3,137 868 Other 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 | | | |
| Leases 4,589 6,258 Computer services 5,663 8,115 Software 2,161 2,287 Hardware - 120 Supplies - 272 Contributions ITDS development 76 - Amortization 3,171 2,599 Membership services 5,408 5,278 Membership promotion - 1,599 Public relations 16,843 4,997 Agreement administration 80,904 55,887 Agreement administration 3137 868 Stewarding 153 - Field representative expense 2,984 868 Other 3,137 868 GST/HST expense 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 | Capital purchases under \$500 | \$ 394 | \$ 1,125 |
| Computer services 5,663 8,115 Software 2,161 2,287 Hardware - 120 Supplies - 272 Contributions ITDS development 76 - Amortization 3,171 2,599 Membership services 8 5,278 Branch expenses 64,061 49,291 Membership promotion - 1,599 Public relations 16,843 4,997 Agreement administration 153 - Stewarding 153 - Field representative expense 2,984 868 Other 3,137 868 Other GST/HST expense 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Staff development 15,937 9,986 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year | Amortization | | 732 |
| Computer services 2,161 2,287 Hardware - 120 Supplies - 272 Contributions ITDS development 76 - Amortization 3,171 2,599 Membership services 5,408 5,278 Membership services 8 4,9291 Membership promotion - 1,599 Membership promotion - 1,599 Public relations 16,843 4,997 Agreement administration 153 - Stewarding 153 - Field representative expense 3,485 3,292 Audit fees 2,783 2,676 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 <td>Leases</td> <td>4,589</td> <td>6,258</td> | Leases | 4,589 | 6,258 |
| Software 2,161 2,287 Hardware - 120 Supplies - 272 Contributions ITDS development 76 - Amortization 3,171 2,599 Membership services 5,408 5,278 Membership promotion - 1,599 Public relations 16,843 4,997 Agreement administration 80,904 55,887 Agreement administration 153 - Stewarding 153 - Field representative expense 2,984 868 Other 3,137 868 Other 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning o | | 5,663 | 8,115 |
| Hardware Supplies - 120 Supplies - 272 Contributions ITDS development 76 - Amortization 3,171 2,599 Membership services 5,408 5,278 Branch expenses 64,061 49,291 Membership promotion - 1,599 Public relations 16,843 4,997 Agreement administration 80,904 55,887 Agreement administration 153 - Stewarding 153 - Field representative expense 2,984 868 Other 3,137 868 Other 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net asset | | | |
| Supplies - 272 Contributions ITDS development 76 - Amortization 3,171 2,599 Membership services 5,408 5,278 Membership services 8 5,278 Membership promotion - 1,599 Public relations 16,843 4,997 Agreement administration 3 55,887 Agreement administration 3 153 - Stewarding 153 - Field representative expense 2,984 868 Other 3,137 868 Other 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 2,402,657 2,123,354 Unappro | | 2,161 | |
| Contributions ITDS development Amortization 76 3,171 - Amortization 3,171 2,599 Membership services 5,408 5,278 Membership services 64,061 49,291 Membership promotion - 1,599 Public relations 16,843 4,997 Agreement administration 80,004 55,887 Agreement administration 153 - Stewarding 153 - Field representative expense 2,984 868 Other 3,137 868 Other 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 Net assets - at end of year | | - | |
| Amortization 3,171 2,599 5,408 5,278 Membership services 8 4,9291 Branch expenses 64,061 49,291 Membership promotion - 1,599 Public relations 16,843 4,997 Agreement administration 80,904 55,887 Stewarding 153 - Field representative expense 2,984 868 Other 3,137 868 Other 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year 2,406,569 2,402,657 | | - | 272 |
| Membership services 5,408 5,278 Branch expenses 64,061 49,291 Membership promotion - 1,599 Public relations 80,904 55,887 Agreement administration 80,904 55,887 Stewarding 153 - Field representative expense 2,984 868 Other 3,137 868 Other GST/HST expense 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year 2,406,569 2,402,657 Appropriated for furniture and equipment (4,805) (8,657) <td></td> <td></td> <td>-</td> | | | - |
| Membership services 64,061 49,291 Membership promotion - 1,599 Public relations 16,843 4,997 Agreement administration 80,904 55,887 Agreement administration 153 - Stewarding 153 - Field representative expense 2,984 868 Other 3,137 868 Other 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year 2,406,569 2,402,657 Appropriated for furniture and equipment (4,805) (8,657) | Amortization | · | |
| Branch expenses Membership promotion 64,061 P. 1,599 | | 5,408 | 5,278 |
| Membership promotion Public relations - 1,599 A 997 Public relations 16,843 4,997 Regreement administration Stewarding Field representative expense 3153 - Stewarding Field representative expense 2,984 868 Other 3,137 868 Other 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year 2,406,569 2,402,657 Appropriated for furniture and equipment (4,805) (8,657) | | 64 061 | 40 201 |
| Public relations 16,843 4,997 80,904 55,887 Agreement administration Stewarding 153 - Field representative expense 2,984 868 Other 3,137 868 Other 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year 2,406,569 2,402,657 Appropriated for furniture and equipment (4,805) (8,657) | | 04,001 | , |
| 80,904 55,887 Agreement administration Stewarding Field representative expense 153 2,984 - Other 3,137 868 Other 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year 2,406,569 2,402,657 Appropriated for furniture and equipment (4,805) (8,657) | | 16.843 | |
| Agreement administration Stewarding 153 - Field representative expense 2,984 868 Other GST/HST expense 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year 2,406,569 2,402,657 Appropriated for furniture and equipment (4,805) (8,657) | 1 done relations | · | |
| Stewarding Field representative expense 153 2,984 868 Other 3,137 868 Other 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year 2,406,569 2,402,657 Appropriated for furniture and equipment (4,805) (8,657) | Agreement administration | 50,704 | 33,667 |
| Field representative expense 2,984 868 3,137 868 Other 3,185 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year 2,406,569 2,402,657 Appropriated for furniture and equipment (4,805) (8,657) | | 153 | _ |
| Other 3,137 868 Other 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year 2,406,569 2,402,657 Appropriated for furniture and equipment (4,805) (8,657) | | | 868 |
| Other GST/HST expense 3,485 3,292 Audit fees 2,753 2,676 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year 2,406,569 2,402,657 Appropriated for furniture and equipment (4,805) (8,657) | | · · · · · · · · · · · · · · · · · · · | 868 |
| Audit fees 2,753 2,676 Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year 2,406,569 2,402,657 Appropriated for furniture and equipment (4,805) (8,657) | Other | , | |
| Legal fees 3,600 1,450 Staff development 6,099 2,568 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year 2,406,569 2,402,657 Appropriated for furniture and equipment (4,805) (8,657) | GST/HST expense | 3,485 | 3,292 |
| Staff development 6,099 2,568 15,937 9,986 Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year 2,406,569 2,402,657 Appropriated for furniture and equipment (4,805) (8,657) | Audit fees | 2,753 | 2,676 |
| Per capita payment to ACTRA National 15,937 9,986 Total expenses 166,906< | | 3,600 | 1,450 |
| Per capita payment to ACTRA National 184,175 166,906 Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year 2,406,569 2,402,657 Appropriated for furniture and equipment (4,805) (8,657) | Staff development | 6,099 | 2,568 |
| Total expenses 862,087 779,368 Excess of income over expenses for the year 3,912 261,156 Unappropriated net assets - at beginning of year 2,402,657 2,123,354 Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year 2,406,569 2,402,657 Appropriated for furniture and equipment (4,805) (8,657) | | 15,937 | 9,986 |
| Excess of income over expenses for the year Unappropriated net assets - at beginning of year Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year Appropriated for furniture and equipment (4,805) (8,657 | Per capita payment to ACTRA National | 184,175 | 166,906 |
| Unappropriated net assets - at beginning of year Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year Appropriated for furniture and equipment (4,805) (8,657 | Total expenses | 862,087 | 779,368 |
| Distribution of 2022 NKA funds from APRS - 18,147 Net assets - at end of year Appropriated for furniture and equipment (4,805) (8,657 | Excess of income over expenses for the year | 3,912 | 261,156 |
| Net assets - at end of year Appropriated for furniture and equipment 2,406,569 2,402,657 (8,657 | Unappropriated net assets - at beginning of year | 2,402,657 | 2,123,354 |
| Appropriated for furniture and equipment (4,805) (8,657) | Distribution of 2022 NKA funds from APRS | - | 18,147 |
| | Net assets - at end of year | 2,406,569 | 2,402,657 |
| Unappropriated not assets, at and of year \$ 2.401.764 \$ 2.204.000 | Appropriated for furniture and equipment | (4,805) | (8,657) |
| Unappropriated liet assets - at end of year 5 2.401.704 in 2.594.000 | Unappropriated net assets - at end of year | \$ 2,401,764 | \$ 2,394,000 |